



Student Drop off and Pick up Procedures



Wekiva has many car riders. We often see well over 300 cars in line each morning and afternoon. You may want to consider car pools and/or permitting your child to walk or bike to school. **For your child's safety, as well as the safety of walkers and bikers, do not drop off or pick up your child on side streets.** Please help us keep the line moving as quickly as possible by following these procedures:

Morning Procedure:

1. Follow staff member directions to pull up as far as possible.
2. Please pull out after your child has left the car. Staff members and safety patrol students are available to escort students to their classroom doors if assistance is needed. (Don't wait for your child to walk to the classroom door.)
3. Plan to arrive before 8:30 to avoid tardy arrivals.

Afternoon Procedure:

1. Dismissal begins at 3:05. Plan to arrive after 3:10 to avoid sitting in line. Once dismissal begins, the line moves quickly. Do not leave your car unattended on the car ramp. **Do not cut in front of cars that have been waiting.**
2. Please be considerate of our school neighbors. Our neighbors are sometimes annoyed when their driveways are blocked, litter is left on their property, and sprinklers are damaged.
3. Follow staff member directions to pull up to the next available post. Numbers are painted on the car ramp posts. Students will be directed to a numbered post. Do not stop where your child is sitting or standing.
4. Encourage children to stay alert, watch for your car, and enter quickly. Decide who sits where beforehand so that arguments do not hold up the line. For safety reasons, students may enter only on the passenger side of the car.
5. Explain the drop off and pick up procedures to grandparents or caregivers who may pick up your child.
7. Students may not walk off the car ramp. They will only be dismissed to cars in line.

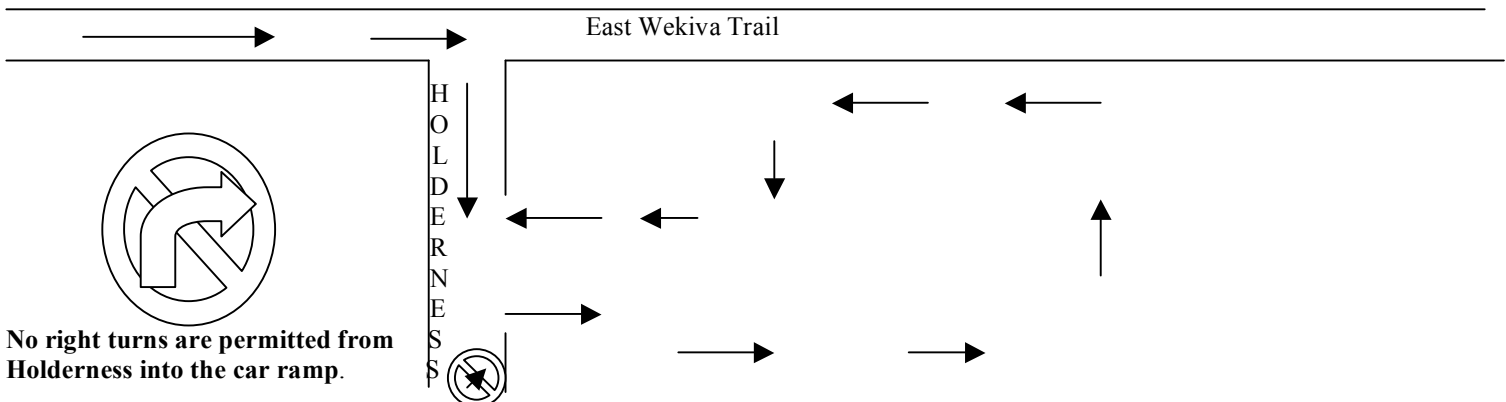
Security Procedure for 2010-2011:

All cars must display the yellow Wekiva Car Rider Sign.

If a vehicle does not have a sign in place, the driver must pull into a parking spot and check out the child through the office.

Write the name and grade of the youngest child in the carpool.

<p>Wekiva Car Rider Sign Last Name Grade</p>



Cars should form a line as shown above.

Cars should only make right turns on to Holderness from East Wekiva Trail.

Left turns only are permitted from Holderness into the car ramp.

Please follow these procedures. It is frustrating to wait in line and have others "cut in."

Thank you for your cooperation.